

A Phase II Trial of Preoperative Irinotecan, Cisplatin and Radiation in Esophageal Cancer

Checklist For Submission Of Radiation Oncology Quality Assurance Materials

Patient: _____ Protocol: **C80302** Sequence # _____

Send material c/o:

Treating Radiation Oncologist:

Quality Assurance Review Center
Attention: CALGB Materials
Building A, Suite 201
640 George Washington Highway
Lincoln, RI 02865-4207

Name: _____
Address: _____

Phone & _____
FAX: _____

Date Radiation Began: _____

Review materials must be submitted within 3 days of starting radiotherapy:

DATE
SUBMITTED

- _____ Copy of pre-chemo diagnostic CT scan (Digital files in Dicom format submitted on CD preferred)
- _____ Copy of pre-chemo diagnostic PET scan
- _____ Treatment Planning CT scan
- _____ RT-1 Form (available on www.qarc.org)
- _____ Photograph of patient in treatment position (field marked and visible)
- _____ Portal (verification) films or images of EACH field
- _____ Simulation Films/DRRs of EACH field (including any reduced field plans)
- _____ Monitor Unit Calculation Sheets
- _____ Color Composite Isodose Distributions for total plan in axial, sagittal, and coronal planes
- _____ One set orthogonal anterior/posterior and lateral films (may be included with submitted ports)
- _____ Composite DVHs (total plan)
- _____ Prescription sheet for entire treatment

Final Review materials must be submitted within 1 week of the completion of radiation:

- _____ Complete RT Daily Treatment Chart
- _____ RT-2 Total Dose Record
- _____ RT-1 Dosimetry Form if field modifications were made
- _____ Beam Verification (portal) films for any modified fields
- _____ Simulation films for any field modifications
- _____ Calculations/isodoses/DVHs for field modifications

****Black and white copies of color data are not acceptable.***

Please *enclose a copy of this Checklist* together with the RT materials you submit. All materials must be labeled with the CALGB assigned protocol and Sequence number.

Please contact CALGB CRA by calling Tel: (401) 753-7600 or emailing calgb@qarc.org for clarification as necessary. Thank you for your ongoing co-operation.

If you need verification of our receipt of this data, please write your name and e-mail address below.